

# Privacy Policy

## INFORMATION COLLECTION AND USE

St.John's is the sole owner of the information collected on this site.

We will not sell, share, or rent this information to others in ways different from what is disclosed in this statement.

Please note, St.John's collects information from our users at several different points on our website.

We only collect personal information such as names, addresses, and contact information when it is voluntarily submitted by our users. The information provided is only used to fulfil your specific request, and cannot be used for any other purpose unless permission is given by the individual who provided the information. Newsletter, If a user wishes to subscribe to our newsletter, or to sign up for a course or event we ask for contact information such as name and email address.

## THIRD PARTIES

We may link to or display content from third parties on our website. Should a user follow such links they would be leaving this website and no longer be governed by this privacy policy. This policy and these terms apply only to content existing on this website. We encourage our users to be aware when they leave our site and to read the privacy statements of each and every website that collects personally identifiable information.

## COOKIES

This website uses cookies to collect information. Cookies are small data files which are placed on your computer or other mobile or handheld device. This includes information about pages viewed and the visitor's journey around our website. User experience cookies are anonymous temporary cookies used to enhance the way the site is presented to you. They are used to render the site differently depending on the circumstances (e.g. if you have JavaScript enabled, if your browser can render images in a specified way). We do not, however, use cookies to collect or record information on users' name, address or other personal details. Third-party links use cookies on their sites (for example, blog hosts). However, we have no access to or control over these cookies.

This website uses a web analytics service provided by Google, Inc.('Google'). Cookies are used to collect information about how visitors use our site; they do not contain any personal information.

We use the information to compile reports and to help us improve the site and user experience. Google Analytics uses first-party cookies to track visitor interactions. These cookies are used to store information, such as what time the current visit occurred, whether the visitor has been to the site before, and what site referred the visitor to the web page.

For more information regarding Google Analytics and your data privacy please visit: <http://www.google.com/analytics/learn/privacy.html>

It is possible to opt out of Google Analytics tracking on all websites you visit by installing an add-on to your browser. The Google Analytics Opt-out Browser Add-on is available for Internet Explorer, Google Chrome, Mozilla Firefox, Apple Safari and Opera. The add-on can be downloaded here: <https://tools.google.com/dlpage/gaoptout>

## **SECURITY**

When personal information is provided to us voluntarily by end users, we agree to make reasonable efforts to make such information secure. While we use our best efforts to protect sensitive information online, we also do everything in our power to protect user-information off-line. All of our users' information, not just the sensitive information mentioned above, is restricted in our offices. Only authorised church representatives (who operate under confidentiality agreements) will ever have access to such information, and are also stipulated to make every effort to ensure security and integrity of the data. Furthermore, employees are kept up-to-date on our security and privacy practices.

## **CORRECTING/UPDATING PERSONAL INFORMATION/OPT-OUT**

If a user's personally identifiable information changes or if a user no longer desires our service, we will endeavour to provide a way to correct, update or remove that user's personal data provided to us. This can usually be done via the members page.

## **NOTIFICATION OF CHANGES**

We reserve the rights to make changes to this document and these terms without notice to end users, but will highlight any changes on this page. If at any point we decide to use personally identifiable information in a manner different from that stated at the time it was collected, we will notify users by way of an email. Users will have a choice as to whether or not we use their information in this different manner. We will use information in accordance with the privacy policy under which the information was collected.